

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Council Meetings held at 7.30pm on Wednesday the 26th November 2025, at the Festival Drayton Centre.

Present: Cllr Michael Dams, Cllr Terry Hodge, Cllr James Danks, Cllr Lauren Carey Cllr John Tomkinson, Cllr Deborah Sambrook and Cllr Rachel Kilgallon (from minute 80/25)

Clerk: Graham Bould.

Shropshire Councillor Neil Bentley

Flying Officer Sam Pickett - RAF Shawbury

Steve Fulcher - Market Drayton Golf Club.

Two Parishioners.

76/25. Welcome, Public and Partner Session.

The Chairman welcomed Members, Partners and parishioners to the meetings. In doing so welcomed Flying Officer Sam Pickett to his first meeting representing RAF Shawbury. The Flying Officer went onto introduce himself and his role at the Station including an update on RAF matters. They included night flying, high viz., drones and the Carol Concert at Shrewsbury which is now sold out. The Chairman agreed to provide dates and times for 2026 when clearance projects are proposed across the rights of ways within the parish and litter picking days.

Shropshire Councillor Neil Bentley updated members with additional information from his two recent local councillors reports for the Cheswardine Division previously circulated. The information related to the current financial situation at Shropshire Council and the A41

Steve Fulcher from Market Drayton Golf Club updated members on the growing confidence in the Golf Club and how both community and landowner engagement are paying dividends. Mr Fulcher then enquired if the Parish Council would be planning any more 'Parish Open Days' and thanked the Parish Council for helping to resolve the clearance of the bridleway running through the site. There has however been little progress on the agreed bin at the site.

The Parishioners present raised no particular concerns so the Chairman thanked all the Partners for the updates and comments and moved to the next item of business.

77/25. Apologies: Cllr John Lugg,(holidays), PC Iain McIntosh (West Mercia Police) (shift patterns), Market Drayton Town Council - Cllr Tim Manton (work engagement).

78/25. Declaration of Disclosable Pecuniary or any other Interests and Dispensations: None.

79/25. Approval of the minutes of the meeting held on the Wednesday 24th September 2025: Cllr Hodge proposed and Cllr Sambrook, seconded the minutes of the 24th September 2025 as a true and accurate record of the meeting. Members agreed the minutes unanimously and the Chair signed the minutes in the presents of Councillors.

80/25. Co-options: Rachel Kilgallon presented herself for consideration for co-option onto the Parish Council. Those members present unanimously agreed to the co-option.

81/25. Clerks Report: The Clerk updated members on the contents of their report. Shropshire Councillor Neil Bentley will update members on Public Transport initiatives once the bus bill has gone through Parliament. Members agreed that an approach be made to Market Town Council in terms of their free bus into the Town and if it could be extended to parts of the parish. The litter bin and Sutton Lane remain items still to be resolved. The Chairman agreed to provide an update on dates and times for parish projects for the New Year. A verbal update was given on the recent online teams meetings with STAR housing who are progressing the potential of sites for up to twelve units. The Chairman and Clerk have exercised under delegated power the signing of a Memorandum of Understanding with Shropshire Council to allow if agreed by the Parish Council further development of devolved powers. Members however expressed concerns that the financial model being discussed around an eighty/twenty

split in resources at this stage was not a desirable outcome. Members did however agree to continue to attend the devolution discussions organised through Stoke upon Tern Parish Council. The next meeting having been called for the 17th December 2025 7.30pm at Stoke on Tern Parish Hall. Members further discussed a draft joint paper with Stoke upon Tern Parish Council for consultation and submission to Shropshire Council for the new local plan in January 2026 in terms of Clive Barracks Strategic Development Site at Tern Hill. The draft will be presented at the Community land Trust meeting in December 2025 and the market Drayton and Rural Parishes Covenant meeting in mid January 2026 for comments. After these meeting a final draft will return for agreement and submission. Members agreed the draft in principal for consultation returning at the January 2026 meeting. A first joint meeting has been agreed for the 17th December 2025 to start the discussion on the appointment of a Clerk. Members indicated that the toilet block on the canal at Tyrley locks is boarded up and not usable at present.

82/25. Web site/social media updates: Members unanimously agreed to an upgrade to the 'silver' level which would give access to an online document storage area coupled with the purchase of ten email addresses for Parish Council use from Hugo fox.

83/25. Planning Applications.

25/01643/CPE: Gulf bungalow, Sutton Road, Tern Hill – Appeal: letter sent in to the Planning Inspector supporting and adding to the original objections.

25/03773/CPL: 1, Water Tower, Pell Wall. Certificate of lawfulness of a proposed new detached garage (outbuilding). FOR INFORMATION ONLY.

25/03436/FUL: Biomass Boilers, Hollins Lane Farm, New Road Woodseaves. No Objections with a request for no increase in traffic down Tyrley Road.

84/25. Community Speed Watch: Fifty leaflets have now been produced for circulation in and around the A529 and the potential of linking with neighbouring parishes for joint training with West Mercia Police.

85/25. Outside bodies and any courses attended – reports: Cllr Dams highlighted the recent Nature Recovery training session attended. A link with the Nature Recovery booklet would be shared via email in due course.

86/25. Finance and Audit Matters.

1. The Clerk, Chairman and local Shropshire Councillor signed the paperwork relating to the Neighbourhood Fund (NF), Community Infrastructure Levy (CIL) monitoring returns for Shropshire Council.
2. The Lloyds Bank account has been closed and the £5 deposit has been transferred to the main account.
3. The payments set out below were agreed and cheques signed for the following Parish Council commitments. The bank statement stands at £10,810.83 prior to the commitments set out below.

Number	Name	Amount	Acts
100527	Festival Drayton (room hire)	£22.50	LGA 1972
100528	SALC (conference fee)	£21.00	LGA 1972
100529	David Probert (highway improvements)	£1,275.00	LGA 1972
100530	NS Wheelers Community Bus (grant)	£250.00	LGA 1972
100531	DM Payroll Services Ltd (payroll)	£60.00	LGA 1972
100532	HMRC (PAYE)	£174.60	LGA 1972
100533	Q3 Clerks Salary (salary)	£927.80	LGA 1972
DD	HSBC (August charges)	£3.00	LGA 1972
DD	HugoFox (September charges)	£11.99	LGA 1972
DD	HSBC (September charges)	£4.00	LGA 1972
DD	HugoFox (September charges)	£11.99	LGA 1972

87/25. Highways & Footpaths.

1. Rights of Way (ROW) Working Group update: Potential strimming in early Spring 2026
2. Bottle/rubbish clean up A529: Cllrs Dams and Tomkinson to follow through with actions before year end.
3. Fly-tipping campaign: Cllrs Dams and Tomkinson to follow through with actions before year end.

88/25. Items for inclusion on future agendas: Nature Recovery Booklet – potential parish projects.

The meeting then closed at 20.50pm

Signed:
Chairman.
Date: 28th January 2026