

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Parish Council Annual Parish and Annual Meetings held at 7.30pm on Wednesday the 25th September 2024, at the Festival Drayton Centre.

Present: Cllr Michael Dams (Chair), Cllr James Danks, Cllr Lauren Carey, Cllr Deborah Sambrook and Cllr John Lugg.

Clerk: Graham Bould.

West Mercia Police: PC Iain McIntosh and PCSO Tara Carruthers.

Shropshire Council: Angela Hollaway Emergency Planning Officer.

One Parishioner

59/24. Welcome, Public and Partner Session.

The Chairman welcomed Members, Parishioners, Partners and Guests to the meeting and invited any comments. The Parishioner present raised an enquiry in terms of the three to four metre margins that have appeared upon some fields of grass and wild flowers if walkers and horse riders are able to use them? The Chairman agreed to follow the enquiry up and report back. PC Iain McIntosh then addressed the meeting in terms of the use of accommodation at the Four Ails at Woodseaves in order to allay any community fears in terms of the use. The Police are monitoring the situation with Shropshire Councils emergency housing team the placement agency at present because of both the concerns raised recently which were swiftly dealt with and those individuals were moved on. The Clerk agreed to liaise with Loggerheads Parish Council as some of the issues and concerns crossed county borders. The second item raised related to community speed watch in that the area officer has moved to a different role and a replacement is awaited. The Officers present indicated that the Parish Council will be kept informed of progress. The Chairman thanked the Parishioner and Partners present for their updates and moved onto the next item of business. A hard copy email update from the RAF was circulated for members at the meeting.

60/24. Presentations:

Community Resilience - Angela Hollaway one of only two Emergency Planning Officers at Shropshire Council addressed the meeting. In doing so indicated that one of the teams priorities is to engage with Town and Parish Councils to encourage to look at emergency planning within their areas based on identifiable risks, for example vulnerability, like 'power outages', 'severe weather' with heat waves, storms, floods and snow, so how do local people look after their neighbours, it has been suggested to look back to the Covid epidemic and to capture that type of self help. Some free training and guidance documents are available which would be circulated.

Community Transport – Terry Fry introduced himself as a Trustee from North Salop Wheelers and took members through the history of the organisation and the services offered to individuals who subscribe into the service which is a Wednesday round trip into Market Drayton mainly for older people in the community. The service can also be hired for group hires and trips. A number of promotional cards were handed round which would be used to display in notice boards across the parish and on social media platforms. Members agreed to a grant of £250 to support the service and to also promote this through the next leaflet drop.

The Chairman thanked both Angela Hollaway and Terry Fry for their time in attending the Parish Council meeting.

61/24. Apologies: Cllr Terry Hodge (work commitments), Cllr John Tomkinson (holidays), Cllr Esta Jane Middling (leave of absence), Shropshire Councillor Rob Gittins (other commitments), Louise Wallace RAF Shawbury (other commitments), Steve Fulcher Market Drayton Golf Club (work commitments) and Inspector Claire Greenaway West Mercia Police (other commitments). Cllr Catherine Morgan has resigned due to work pressures creating a casual vacancy that would be refereed to Shropshire Council, the Parish Council placed on record their appreciation of all the input into matter across the area over several years.

62/24. Declaration of Disclosable Pecuniary or any other Interests and Dispensations: None

63/24. Approval of the minutes of the meeting held on the Wednesday 24th July 2024.: Cllr James Danks proposed and Cllr Deborah Sambrook seconded the minutes of the 24th July 2024 as a true and accurate record of the meeting. Members agreed the minutes unanimously and the Chair signed the minutes in the presents of Councillors.

64/24. Co-options: c/f.

65/24. Clerks Report: The Clerk highlighted a number of items from their report. In particular members attention was drawn to the Community led Housing Working groups preferred Housing Association provider in Shropshire Town and Rural (STAR). They would now develop the project for community needs housing in the parish. The situation with SSE the street lighting energy supplier and most others in the market is that they will no longer provide for 'unmetered supplies'. Members agreed that discussions are held with Shropshire Council and Marches Energy Network for the provision of the supply once the contract ends with SSE. Members further agreed to investigate the provision of gov.uk email for the Clerk and the focus of further discussions with Shropshire Council on verges/highways as part of a Town/Rural hub local delivery operation in terms of devolving powers. The Place Plan tabled was agreed as a working document and would be submitted to Shropshire Council.

66/24. Four Ails: Discussed in detail at 59/24.

67/24. Additional bins: c/f due to time constrains.

68/24. Parish Council Surgery feedback: The Chairman updated the meeting and indicated that around a dozen people attended raising subjects such as the use of accommodation at the Four Alls, speeding on the A529, passing places and speed humps particularly in Sutton Lane, public transport and flooding. All of these concerns are being taken forward by the Parish Council.

69/24. Potential community partnership with the Prison: Details have been circulated but Cllr D Sambrook indicated any potential partnership would be limited.

70/24. Defibrillators Update: The Clerk updated the Parish Council on progress with the defibrillators. A site visit had been undertaken with Cllr J Lugg to the Four Alls to undertake checks on the unit and to agree a procedure for the inspection of the unit by-monthly. The application for a 50% grant discount had been successful for the second unit at the Adastra Store and had been ordered, once received a similar system would be set up with Cllr J Lugg once installed at the site.

71/24. Web site/social media updates: Updates c/f due to time constrains.

72/24. Planning Applications.

24/02779/COU: Phoenix House, Tern Hill: change of use from B8 storage to C2 residential institution. No Objections.

24/02815/FUL: 1, Wardens Cottage, Buntingsdale. Side extension & removal of conservatory/utility. No Objections.

24/03310/FUL: Gulf Bungalow, Sutton Road Tern Hill. 2.4m timber fence (retrospective) to replace wire mess. No Objections

24/03423/FUL: 1, The Nook, Woodseaves. Demolition of garage/conservatory/porch, replace with extensions. No Objections

73/24. Outside bodies and any courses attended – reports: A replacement for the Northern Area SALC committee is required, Emergency Planning is being covered by discussions on Community Resilience as above and the Helicopter Liaison Group has been replaced by a regular news sheet from RAF Shawbury circulated to members.

74/24. Finance and Audit Matters.

1. Members agreed the bank reconciliation update tabled and noted the balance of £11,700.50 prior to the commitments at the meeting set out below.

2. The following payments were agreed and cheques signed for the following Parish Council commitments.

Number	Name	Amount
100490	Festival Drayton (room hire)	£18.75
100491	HMRC (PAYE)	£211.20
100492	Q2 Clerks Salary (salary)	£1,194.75
100493	Clerks expenses (expenses)	£148.50
100494	Market Drayton Golf Club 1906 Ltd – reimbursement (refreshments)	£52.06
100495	London Hearts (defibrillator)	£900.00
100496	SALC re-issued cheque (training)	£30.00
DD	SSE (July)	£22.10
DD	SSE (August)	£22.82
DD	SSE (September)	£22.82

75/24. Highways & Footpaths.

1. Update on VAS signs data in Woodseaves: waiting for the data to be retrieved – Councillor Rob Gittins.

2. A41 joint working group: No update available – Councillor Rob Gittins.

3. Rights of Way Working Groups report back: Clearance around the gates on Sutton Lane has taken place.

4. Fly tipping campaigns: Strimming has taken place around the various signs located within the area.

5. Signs 'Not Suitable for HGV's' progress: An update will be given at the next meeting on sign locations.

76/24. Items for inclusion on future agendas: Update on planned verge and hedge planned maintenance Shropshire Council via Councillor Rob Gittins.

The meeting then closed at 21.15pm

Signed:

Chairman.

Date: 27th November 2024