

# SUTTON UPON TERN PARISH COUNCIL

**Minutes of the Sutton upon Tern Annual Parish Council Meetings held at 7.30pm on Wednesday the 30th July 2025, at the Festival Drayton Centre.**

**Present:** Cllr Michael Dams, Cllr Terry Hodge and Cllr John Lugg.

**Clerk:** Graham Bould.

**Market Drayton Golf Club:** Steve Fulcher

**Royal Irish Regiment:** RSM Ken Bailey

Three Parishioners

## **48/25. Welcome, Public and Partner Session.**

The Chairman welcomed Members, Partners and Parishioners to the meeting and invited comments from the floor. In doing so RSM Ken Bailey was welcomed to his first Parish Council meeting from the Royal Irish Regiment based at Tern Hill. The RSM indicated that representatives may well be interested in being involved in the Community led Housing Working Group, environmental clear ups across the parish and potentially have someone interested to be co-opted onto the Parish Council. Written reports from Shropshire Councillor Neil Bentley and Louise Wallace from RAF Shawbury have been previously circulated due to holidays.

The Parishioners in attendance raised concerns about the proposed change of use at Yewbank, Woodseaves, from a Class C3 (dwelling house) to a Class C2 (residential Institution). Members agreed with the concerns raised to the change of use the undue imposition this would have on the two neighbours. These concerns have been reflected in a planning context within the attached report objecting to the application.

The Chairman then thanked the Partner present for their update, the Parishioners for their input on the planning application at Woodseaves and then moved onto the next item of business.

**49/25. Apologies:** Cllr James Danks, Cllr Lauren Carey, Cllr Deborah Sambrook, Cllr John Tomkinson and Cllr Andrew Radford, Shropshire Councillor Neil Bentley, Louise Wallace (RAF Shawbury), PC Iain McIntosh and PCSO Tara Carruthers (West Mercia Police), (holiday/work commitments).

**50/25. Declaration of Disclosable Pecuniary or any other Interests and Dispensations:** None.

**51/25. Approval of the minutes of the meeting held on the Wednesday 28<sup>th</sup> May 2025:** Cllr Terry Hodge proposed and Cllr John Lugg, seconded the minutes of the 28<sup>th</sup> May 2025 as a true and accurate record of the meeting. Members agreed the minutes unanimously and the Chair signed the minutes in the presents of Councillors.

**52/25. Co-option:** carry forward

**53/25. Shropshire Councils Survey/Conference:** The Chairman attended the conference earlier in July 2025, his comments are attached to this set of minutes marked appendix 1. Members agreed to invite Cllr Tim Manton from Market Drayton Town Council to the next few meetings to start dialogue about Shropshire Together.

**54/25. Clerks Report:** The Clerk updated members on the contents of their report. Members agreed to carry forward five items from the report related to actions by others not in attendance. The Chairman to forward additional days/times for litter picking and rights of way clearances for both the RAF and Royal Irish to consider their involvement. They also agreed to be the contact from the Parish Council for the Community Land Trust discussions in terms of the Strategic Development site at Tern Hill. Members further agreed to start the planning process for the retirement of the Clerk in December 2026. Cllr John Lugg agreed to take over the reporting of the two defibrillators in due course as part of this process.

**55/25. Web site/social media updates:** No update was available, carried forward.

## **56/25. Planning Applications.**

25/02018/CPE: Briarcroft, Crickmerry: use of land for residential curtilage/garden - **For Information Only.**

25/01280/FUL: Gardeners Cottage, Buntingsdale: erection of a detached garage. **No Objections.**

25/02310/FUL: The Old Barn, Buntingsdale: erection of dormer extension to rear elevation. **No Objections.**

25/02672/FUL: Yewbank, Woodseaves, Market Drayton. TF9 2AW. Change of use from Class C3 (dwelling house) to Class C2 (residential Institution). - **Object:** The report is attached at appendix 1 to the minutes agreed with the Chairman and Vice Chairman as the Parish Councils position on the application.

Transit Travellers site Woodseaves: The Chairman agreed to forward details as requested by Cllr Deborah Sambrook.

**57/25. Outside bodies and any courses attended – reports:** None

**58/25. Finance and Audit Matters – including progress on additional signatures for HSBC cheques.**

1. The Chairman indicated that the additional signature of Cllr Lauren Carey had been added onto HSBC account.
  2. The payments set out below were agreed and cheques signed for the following Parish Council commitments.
- The bank statement stands at £11,599 prior to the commitments set out below.

| Number | Name                              | Amount | Acts     |
|--------|-----------------------------------|--------|----------|
| 100519 | Festival Drayton (room hire)      | £30.00 | LGA 1972 |
| 100520 | DM Payroll Services Ltd (payroll) | £60.00 | LGA 1972 |
| 100521 | Clerks expenses (expenses)        | £66.20 | LGA 1972 |
| DD     | HSBC (April charges)              | £10.00 | LGA 1972 |
| DD     | HugoFox (May charges)             | £11.99 | LGA 1972 |
| DD     | HSBC (May charges)                | £10.00 | LGA 1972 |
| DD     | HugoFox (June charges)            | £11.99 | LGA 1972 |
| DD     | HugeFox (July charges)            | £11.99 | LGA 1972 |

**59/25. Standing Orders – 2025 updates.** Members agreed to the series of amendments outlined by the Clerk.

**60/25. Highways & Footpaths.**

1. Rights of Way Working Group update: An area around one of the gates requires attention which members agreed to address.
2. Bottle/rubbish clean up A529: This area continues to be monitored for any more bottles and rubbish. The verge has recently been mowed by Shropshire Council.
3. Community Speed Watch: Members agreed that the Police be asked for an update on the potential of a Community Speed Watch project for Woodseaves.

**61/25. Items for inclusion on future agendas:** None.

The meeting then closed at 20.40pm

**Signed:**

**Chairman.**

**Date: 24<sup>th</sup> September 2025**